

# ***Snohomish County Fire District #4***

## **MEETING MINUTES**

### **REGULAR MEETING BOARD OF FIRE COMMISSIONERS**

**DATE:** Thursday, January 19 2022 8:00 am

**LOCATION:** Silver Cloud Hotel Meeting Room, 2317 Ruston Way, Tacoma WA

<b>BOARD MEMBERS PRESENT:</b>	<b>EVAN MERRITT</b> , Chair <b>RICHARD E. FLATH</b> , Fire Commissioner <b>JILL GLEASON</b> , Fire Commissioner
<b>STAFF MEMBERS PRESENT:</b>	Don Waller, District Secretary/Fire Chief Thad Frater, Deputy Chief Jason Hodkinson, Deputy Chief Greg Osborne, Deputy Chief
<b>ALSO PRESENT:</b>	Eric Quinn, attorney at law Jim Darling, Leeward Strategies

**THURSDAY January 19, 2023**

#### **I. ROLL CALL**

Chair Merritt called the meeting to order at 810 hours. All members of the Board were present.

**II. ADOPT/ADJUST AGENDA** - No adjustments

**III. COMMENTS** - No Public Comments

#### **IV. DISCUSSION TOPICS (included but not limited to...)**

- Governance & Management
- Leadership Principles
- Governance & Management Roles & Responsibilities
- Communications
- “Keystone Documents” – Legally Required / Best Management Practices
- 2021 – 2025 Strategic Plan Review

**LUNCH** - Meeting recessed for lunch from 1145 hours until 1230 hours

#### **IV. DISCUSSION TOPICS (included, but not limited to...)**

- Concepts of Consolidation Part I – options, processes, paths

Meeting recessed at 1545 hours, to reconvene 1/20/23, 0745 hours at the same location.

**FRIDAY January 20, 2023**

Chair Merritt re-convened the meeting at 0745 hours. All members of the Board, staff and presenters from Thursday were present.

**IV. DISCUSSION TOPICS (included but not limited to...)**

- Brief Recap of Day 1
- Concept of Consolidation Part II – Options, Nuts and Bolts

**LUNCH** - Meeting recessed for lunch from 1130 hours until 1215 hours

**IV. DISCUSSION TOPICS (included, but not limited to...)**

- Concept of Consolidation Part II – options, processes, paths

**V. COMMENTS**

Staff and Commissioners thanked the trainers for an informative two days and everyone appreciated the information presented and the discussions on the topics to gain a better understanding of the material.

**VI. ADJOURN** – Meeting adjourned at 1437 hours.

**MINUTES OF REGULAR FIRE COMMISSIONERS BOARD MEETING,  
January 19 & 20, 2023**


**Minutes prepared and submitted by:**




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**Chief Don Waller** District Secretary

**MINUTES APPROVED BY FIRE COMMISSIONER:**




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**2/10/23**

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*Date*