

**Snohomish County Fire District #4**  
**“Regular Meeting”**  
**BOARD OF FIRE COMMISSIONERS**

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| <b>DATE &amp; TIME:</b> Wednesday, October 5, 2022 -- 7:00 p.m.<br><b>LOCATION:</b> Station 43 Educational Annex 1525 Ave D -- Snohomish, WA |
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**AGENDA**

- I Call to Order
- II Adopt/Adjust Agenda
- III Approve Minutes of Previous Meeting(s)
- IV Open Public Comments  
(speakers are requested to limit three minutes per person)
- V Informational Items
  - A. Financial
    - 1. Accounts Payable
    - 2. Payroll
- VI New Business
  - A. AP/Payroll and Spring Brook
  - B. Special Meeting(s) for budget timelines (no action)
    - 1. Public meeting, final expense/Capital, and if available final revenue- Nov 14th
    - 2. Special meeting Oct 31<sup>st</sup>, or first week of Nov to allow first look at Revenue resolutions.
  - C. Transfer funds to F-76
  - D. Draft 2023 budget (revenue, expense, and capital) (no action)
    - 1. August-August CPI
    - 2. Line item combinations and overall grouping
  - E. Executive Session- *“The board will move to an executive session pursuant to RCW 42.30.110(1)(b) to consider the selection of a site or the acquisition of real estate. 20 min with no action expected. And Pursuant to RCW 42.30.110(1)(g) To review the performance of an employee. 30 min with possible action.”*
  - F. Job Descriptions- Finance and Records Specialist
  - G. COLA Non-rep admin staff and Executive Chiefs
  - H. BC Promotional list certification
  - I. L&I FIIRE Program participation
  - J. Schedule Fire Ch. Performance review
- VII Comments
  - A. District Staff & Work Groups
  - B. Fire Chief
- VIII Commissioner Comments
- IX Adjourn



Don Waller, *Fire District Secretary*

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Posted: Date \_\_\_\_\_ Time \_\_\_\_\_ By (Initials) \_\_\_\_\_ Location \_\_\_\_\_