

Snohomish County Fire District #4

MEETING MINUTES

SPECIAL MEETING BOARD OF FIRE COMMISSIONERS

DATE: Thursday, March 2, 2023 1200 hours
LOCATION: Headquarters Fire Station #43 – Harvey Room
1525 Ave. D – Snohomish, WA

BOARD MEMBERS PRESENT: EVAN MERRITT, Chair
RICHARD E. FLATH, Fire Commissioner
JILL GLEASON Fire Commissioner

STAFF MEMBERS PRESENT: Don Waller, District Secretary/Fire Chief
Greg Osborne, Deputy Chief
Jason Hodkinson, Deputy Chief
Thad Frater, Deputy Chief
Christine Heike, Records Specialist
Gabe Harrington, Firefighter
Samantha Drake, Finance Specialist
Neil Broumley, MSO
Aaron Hammer, Training Captain
Jake DeHaan, Firefighter
Rachel Lee, Firefighter
Ethan Dodd, Firefighter
Chelsea Ruggiero-Diehl, Firefighter
Jon Stewart, Firefighter
Todd Cole, Lieutenant
Sean Witherow, Battalion Chief

I. ROLL CALL

Chair Merritt called the special meeting to order at 1201 hours. All members of the Board were present.

II. OLD BUSINESS

Commissioner Flath asked the chair if the specific item Chair Merritt had discussed with him in a phone call on Sunday would be included in this discussion. The Chair responded it would. Commissioner Flath reminded the Chair that no action could be taken on an item that was not already in the Executive Session. He reminded the Chair that per SCFD4 Policy #123 an addendum could be added to the Agenda at the meeting, but no action could be taken on that item.

ADJOURN TO EXECUTIVE SESSION

The Chair stated the Board would move to Executive Session pursuant to RCW 42.30.110(1)(b) to consider the selection of a site or the acquisition of real estate for 10 minutes with no action expected, and pursuant to RCW 42.30.110(1)(g) to review the performance of an employee for 25 minutes with no action expected. Executive Session began at 1203 hours, expected return at 1238 hours.

At 1238 hours the Chair extended the Executive Session 30 minutes to discuss the acquisition of real estate. Expected return 1308 hours.

At 1308 hours the Chair extended the Executive Session 20 minutes to discuss the evaluation of an employee. Expected return 1328 hours.

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At 1348 hours the Chair announced the Board would take a short break from the Executive Session , and then resume with Chief Waller invited into the Executive Session. Expected return 1418 hours.

At 1418 hours the Chair extended the Executive Session 25 minutes. Expected return 1443 hours.

At 1443 hours the Chair extended the Executive Session 15 minutes. Expected return 1458 hours.

At 1505 hours the Chair extended the Executive Session 10 minutes. Expected return 1515 hours.

At 1517 hours the Chair extended the Executive Session 10 minutes. Expected return 1527 hours.

At 1527 hours the Chair extended the Executive Session 10 minutes. Expected return 1537 hours.

At 1541 hours the Chair extended the Executive Session 10 minutes. Expected return 1551 hours.

RECONVENE

At 1550 hours the Chair reconvened the Special Board Meeting, with no actions taken.

ADJOURN

At 1550 hours, the Special Board Meeting was adjourned.

**MINUTES OF SPECIAL FIRE COMMISSIONERS BOARD MEETING,
March 2, 2023**

Minutes prepared and submitted by:

Christine Montagne-Heike
Christine Montagne-Heike, Records Specialist

MINUTES APPROVED BY FIRE COMMISSIONER:

Egan m
3/15/2023
Date